

## Quick Guide: Creating an eReferral

### Step 1

Open your web browser and paste the below link into the search bar

[My HealthLink Workplace](#)



### Step 2

Log into HealthLink with your **Username and Password\***

You have logged out. [Login to access](#)

User name

Password

[Forgotten password](#)

\*you must be registered with HealthLink to receive a username and password

### Step 3

To refer to a GP, click on the **'Refer/ Contact other health providers'**

[Refer / Contact other health providers](#)

### Step 4

Search for the **GP or Practice name**

Please search for a provider or practice to view their details, create a referral or send a letter / report.

Search by  Provider name  Practice name  EDI account

Specialty  State

Provider name

### Step 5

Select **'Compose a Letter'** to start writing a letter

Name	Provider Specialty	Practice Name	Location	
Mr James Cherry		Allsports (Aust) Ltd	Battery Point 7004	<input type="button" value="Refer patient"/> <input type="button" value="Compose a letter"/>

## What is eReferral?

eReferrals are a way to send secure, electronic referral communication between primary health care providers, hospitals, specialists and allied health practitioners.

eReferrals are powered by HealthLink Smartforms which is seamlessly integrated into existing general practice clinical software packages.